

Personal data controller

Your personal data controller is SPLAST Sp. z o.o., ul. Lotników 13, 38-400 Krosno, referred to as the Controller.

Data Protection Officer

We have appointed a Data Protection Officer, whom you can contact in matters of personal data protection via e-mail iodo@splast.com.pl or via letter sent to the Controller registered office.

Aims of and grounds for data processing

Your personal data will be processed:

- ◆ in order to conclude a contract, on the basis of your expression of interest in the Controller's offer [Article 6(1)(b) GDPR],
- ◆ in order to execute a contract concluded with the Controller [Article 6(1)(b) GDPR],
- ◆ in order to comply with a legal obligation to which the Controller is subject pursuant to applicable laws,
- ◆ for archival (evidentiary) purposes, in order to secure information in case of a legal need to demonstrate certain facts, which is our legitimate interest [Article 6(1)(f) GDPR],

- ◆ when needed for legal claims establishment, exercise or defence, which is our legitimate interest [Article 6(1)(f) GDPR],
- ◆ in order to conduct a client satisfaction survey and determine the quality of our services, which is our legitimate business [Article 6(1)(f) GDPR],
- ◆ in order to send out marketing information (the legal grounds for data processing for marketing purposes will be a legitimate interest of the Controller resulting from the fact that you ordered marketing information by electronic means to be sent to the provided email address and/or phone number (text message) and our own marketing activities conducted in order to sustain existing commercial relationships).

Data recipients

Your personal data will be transferred to the providers of IT systems and services and to the entities providing services necessary for the Controller to perform contracts concluded with you, including accounting and legal services.

Transfer of personal data to third countries and international organisations

The Controller does not transfer your data outside Poland/European Union/European Economic Area.



Data retention period

Your personal data obtained in order to conclude a contract will be retained for the period during which we will negotiate the contract and the period necessary to perform it.

Your data obtained while concluding a contract is processed by the Controller until the period of limitation of the potential claims under the contract is over. Once it is over, your data will be processed only to the extent and for the period required by the provisions of law, including accounting provisions.

The Controller retains your basic contact data for the purposes of marketing our products unless you object to the processing of such data.

- ◆ to restriction of data processing: you can obtain restriction of processing of your data by the Controller to only storage and performance of the actions agreed with you if you believe:
 - data stored by the Controller is inaccurate,
 - there is no basis to process your data,
 - you do not want your data removed since it is necessary for the legal claims establishment, exercise or defence;
 - for the duration of your objections to data processing;
- ◆ to object to data processing,
- ◆ to lodge a complaint with a supervising authority (the President of the Polish Personal Data Protection Office or another relevant authority) if you believe the Controller processes your data unlawfully).

Your rights

You have the following rights:

- ◆ to access your data and to receive copies of such data;
- ◆ to rectify and supplement your data;
- ◆ to erasure (if, in your opinion, there are no grounds for us to process your data);
- ◆ to obtain from the Controller the erasure of your data from the Controller's records;

Information about the requirements/voluntary character of providing us your data

Providing your data to the Controller is necessary in order to conclude and execute a contract.

Failure to provide your data disables conclusion and execution of a contract.

Data provided voluntary may be processed only for marketing purposes.